

## 2020 TSPTA Elections Applicant Checklist

**Please note: In order to run for a TSPTA position, you must be a TPTA/APTA member in good standing for at least 1 month prior to the date of elections.** (*Elections will be taking place online. Your TPTA/APTA membership is required prior to September 13, 2020.*)

Please submit the following items to [tspta.nominatingcommittee@gmail.com](mailto:tspta.nominatingcommittee@gmail.com) by September 13<sup>th</sup>, 2020.

1. Cover Sheet, see page 2.
2. Applicant Questionnaire, see page 3 and 4.
3. Consent to serve form, see pages 5 and 6. This form allows qualified candidates to serve on the TSPTA board in any available position.
4. Resume (1 page maximum. Focus on extracurricular involvement and leadership experience).
5. Reference letters emailed from the below individuals. These cannot be submitted by the candidate. (You CAN submit your application prior to submitting references, as long as references are received by the deadline).
  - a. Professor (1)
  - b. Classmate (1)

**\*\*Note:** Please have the professor or student reference include your name in the subject title when emailing the PDF file. For example, “*Professor Reference Letter for Jane Doe.*”

6. Headshot. Please attach a picture of yourself in JPEG format to the email containing this application.
  - a. If you are chosen as one of the top 3 candidates for your position of choice, your headshot will be sent out to all student TPTA members to prepare for elections. This picture does not have to be a formal headshot. However, please be sure that your face is the only one in the picture and that it is clear and professional.

**\*\*\*Those selected for the next round of the application process will be asked to submit a 1-2 minute video that shares something interesting about yourself, the reason you are applying, and what improvements you would like to see in our field. The purpose of this video is to provide an opportunity to tell a little more about yourself and what you hope to bring to the TSPTA. You will receive further information regarding when and how to complete this portion upon further review of your application. \*\*\***

**2020 TSPTA Application**

**COVER SHEET**

**Name:** \_\_\_\_\_ **Circle One:**    PT Student    PTA Student

**School:** \_\_\_\_\_ **Graduation Date:** \_\_\_\_\_

\*\*If recruited by a specific nominating committee member, please list their name:

**Position of Interest (Select your first choice):**

Vice President	PT Delegate
Treasurer	PTA Delegate
Secretary	

Link to the position descriptions

<https://tpta.memberclicks.net/assets/TSPTA%20Board%20Positions.pdf>

If you have any questions regarding any of the positions, please feel free to email [tspta.president@gmail.com](mailto:tspta.president@gmail.com) or [tspta.nominatingcommittee@gmail.com](mailto:tspta.nominatingcommittee@gmail.com) for further details.

**2020 TSPTA Application**

**APPLICANT QUESTIONNAIRE**

1. Describe the talents, skills, hobbies and/or interests you have that may help your contributions to the TSPTA.

2. What are your goals and/or visions for the upcoming year? What do you believe to be current issues in physical therapy that need the attention of the TSPTA board?

3. What are a couple of things you have learned about yourself in response to adversity or challenges faced during the Covid-19 pandemic that can help you serve the TSPTA?

## 2020 TSPTA Application

4. Briefly describe a situation that involved conflict between yourself and peers/co-workers, and how you handled that situation. What did you learn that will guide your interactions with other members within the TSPTA?

5. How are you currently involved with SPT/SPTA campus activities or leadership roles? What plan do you have to help others be involved in the TSPTA? (Be specific)

**2020 TSPTA Application**

**CONSENT-TO-SERVE FORM**

*(page 1 of 2)*

**INSTRUCTIONS:** Please complete this form to indicate your consent to serve as a TSPTA Officer or Delegate. Please use the space provided. **Deadline: September 13<sup>th</sup>, 2020**

**1. PERSONAL DATA:**

Nominee's Name: \_\_\_\_\_ School: \_\_\_\_\_

Check one: PT Student PTA Student APTA Membership # \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**2. \_\_\_ YES, I am willing to serve**, if elected, in the following position(s) as a member of the TSPTA Board of Directors or TSPTA Nominating Committee. If you are interested in running for multiple positions, please select and rank them in order of your preference.

- Vice President\*
- Secretary
- Treasurer
- SPT Delegate
- SPTA Delegate

**NO**, thank you, I am **unable to serve** at this time

*\*Vice President is an elected two-year position (transitioning to President in 2<sup>nd</sup> year), all other Student Board of Director positions serve one year.*

**3.** If slated for candidacy, candidates will be required to be present at the 2020 TPTA Annual Conference Student Assembly.

- **YES**, I am able to attend Student Assembly at TPTA Annual Conference 2020 (online), which will be held on Saturday
- **NO**, I am unable to attend Student Assembly at TPTA Annual Conference 2020, which will be held on Saturday. Therefore, I realize that I may forfeit the opportunity to serve as a student representative. *(If you believe your circumstances are extenuating, please contact [tspta.nominatingcommittee@gmail.com](mailto:tspta.nominatingcommittee@gmail.com) to discuss.)*

**2020 TSPTA Application**

**CONSENT-TO-SERVE FORM**

*(page 2 of 2)*

**Right to Step Down** – Elected members of the TSPTA Board of Directors and Nominating Committee that cannot meet the responsibilities and/or duties of their respective position as outlined in the Positions Description document or fulfill the commitments listed below, have the right to step down from their elected position at any time. Also, according to the bylaws, if position roles are not fulfilled, the TSPTA Board has the authority to ask another member to respectfully step down. Whereof, the vacant position will be filled in accordance with the TSPTA Bylaws.

1. Compliance with APTA/TPTA standards, policies, positions, guidelines and Code of Ethics
2. Performing all position responsibilities
3. Enrollment in a PT or PTA program which is accredited by CAPTE
4. Maintaining good communication with fellow Board members, assigned Student Representatives, and Chapter and Section leadership
5. Maintaining APTA/TPTA membership
6. Remaining an APTA/TPTA member in good standing throughout your term in office
7. Compliance with individual PT/PTA program standards (no academic probation or other disciplinary action during tenure)

**By signing this document, I \_\_\_\_\_, confirm that I have read, understand, and agree to the terms and conditions of this Consent-to-Serve Form.**

\_\_\_\_\_

**Electronic Signature of Applicant**

\_\_\_\_\_

**Date**