

Texas Student Physical Therapy Association Board Positions

Vice-President

The Vice-President shall assume the duties of the President at the request of the President or in the absence or incapacitation of the President. The Vice-President shall be responsible for other duties assigned by the President and or the TPTA Advisor and for getting information to the TPTA for dissemination in different information media as well as disseminating information to the TSPTA class representatives. In the event an officer is unable to complete the term of office, the Vice-President shall have the authority to assume the responsibility of that position until the term ends or an appropriate replacement is found. In the event that the Vice-President position becomes vacant, then the second runner-up shall assume this position. In the event that the Vice-president assumes the responsibility of another officer, the Vice-President will still only have one vote on the executive committee.

Secretary

The Secretary shall oversee the election process and be responsible for keeping the minutes of all TSPTA and Executive Committee meetings and delivering the minutes to the TSPTA President as well as Vice President for posting on the web page and delivery to class representatives. The Secretary shall notify TSPTA members of the date, time, and place of TSPTA meetings. The Secretary shall maintain the TSPTA's membership records and is responsible for maintaining the archives of all official records, documents, and correspondence, and making TSPTA minutes and Bylaws available to the membership or if necessary to the Association.

Treasurer

The Treasurer shall have charge of all funds which will be paid out only upon the order of the Executive Committee of the TSPTA, for developing and proposing to the Executive Board the TSPTA's annual budget; for the annual audit of the TSPTA's accounts; for reporting on the financial status of the TSPTA to the annual meeting,

to the Executive Committee as requested, and to the Association as needed.

PT Student Delegate/PTA Student Delegate

The PT and PTA Student Delegates shall serve the TSPTA by attending the APTA House of Delegates, the APTA National Student Conclave and TPTA Assembly during the TPTA Annual conference as non-voting members followed by sending a written report to the TSPTA President to be included in the TSPTA publications and reports. Also, the Student Delegates will be invited and encouraged to attend meetings of the Texas delegation to the House of Delegates. All meetings are followed by submission of reports to the TSPTA President.

APTASA Texas Core Ambassador

The Core Ambassador shall serve the TSPTA as their primary liaison to the PT and PTA schools to facilitate communications between TSPTA and the PT and PTA schools. The Core Ambassador will be responsible for updating the PT & PTA school list & school liaison list, gather current pictures of students at conclave, school events and meetings for the use in TSPTA publications and other TPTA publications, and to represent the TSPTA Board on conference calls with the TPTA Student Conclave Planning Committee. The Core Ambassador will serve as the primary link between the Student Assembly Board of Directors and PT and PTA students in each state. The Core Ambassador is responsible for implementing strategies and initiatives to promote student engagement.